

PENSION FUND COMMITTEE MEMBERSHIP

Report by Director Corporate Governance

SCOTTISH BORDERS COUNCIL

28 September 2023

1 PURPOSE AND SUMMARY

- 1.1 This report proposes changes to the membership of the Pension Fund Committee.**
- 1.2 The Council's Scheme of Administration regulates the constitution and membership of the Committees of the Council and any amendments, apart from minor ones, require to be approved by full Council. The Pension Fund Committee deals with all matters relating to the Council's role as the Administering Authority for the Scottish Borders Council Pension Fund. In the current Scheme, the constitution of the Pension Fund Committee includes the Convener.
- 1.3 The Convener has indicated that due to pressure of other work he is unable to give as much attention to the work of the Pension Fund Committee as he would like and has resigned from his appointment to the Pension Fund Committee. A change is therefore required to the constitution of that Committee, removing the Convener and it is proposed that he be replaced by "one other Elected Member".
- 1.4 Council is therefore being asked to approve the change to the Scheme of Administration and appoint another Elected Member to the Pension Fund Committee.

2 RECOMMENDATIONS

- 2.1 **I recommend that Scottish Borders Council agrees:-**
 - (a) to amend the constitution of the Pension Fund Committee in the Scheme of Administration by removing the Convener and adding in "one other Elected Member";**
 - (b) to appoint an Elected Member to the Pension Fund Committee in place of the Convener.**

3 BACKGROUND

3.1 The Council's Scheme of Administration regulates the constitution and membership of the Committees of the Council; the allocation of the functions of the Committees of the Council; and the delegation to Committees of authority to exercise the functions of the Committee. Any amendments, other than minor ones, to the Scheme require to be approved by full Council. The Pension Fund Committee deals with all matters relating to the Council's role as the Administering Authority for the Scottish Borders Council Pension Fund.

4 PENSION FUND COMMITTEE

4.1 In the current Scheme of Administration, the constitution of the Pension Fund Committee is as follows:

"Seven Members of the Council comprising –

- (a) the Convener
- (b) one member of the Executive
- (c) three other Members of the Administration
- (d) two members from the Opposition"

4.2 The Convener has indicated that due to pressure of other work he is unable to give as much attention to the work of the Pension Fund Committee as he would like and has resigned from his appointment to the Pension Fund Committee. A change is therefore required to the constitution of that Committee, removing the Convener and it is proposed that he be replaced by "one other Elected Member". The constitution would thus become:

"Seven Members of the Council comprising –

- (a) one member of the Executive
- (b) three other Members of the Administration
- (c) two members from the Opposition
- (d) one other Elected Member"

4.3 Council is therefore being asked to approve the change to the Scheme of Administration and appoint another Elected Member to the Pension Fund Committee.

5 IMPLICATIONS

5.1 Financial

There are no costs attached to any of the recommendations contained in this report.

5.2 Risk and Mitigations

Should the Scheme of Administration not be amended, the Convener would require to remain on the Pension Fund Committee, but given he has resigned due to his other workload, this would put pressure on the other members of the Committee to continue in his absence. It is therefore

proposed that his role on the Committee is replaced by another Elected Member.

5.3 **Integrated Impact Assessment**

No Integrate Impact Assessment has been carried out as none of the proposals contained in this report will impact on people who share a characteristic (age, disability, gender re-assignment, trans/transgender identity, marriage or civil partnership, pregnancy and maternity, race groups, religion or belief, sex-gender identity, and sexual orientation) and those who do not.

5.4 **Sustainable Development Goals**

The proposals in this report do not make a difference to any of the UN Sustainable Development Goals

5.5 **Climate Change**

The proposals in this report do not impact on Climate Change

5.6 **Rural Proofing**

The proposals in this report do not impact on Rural Proofing.

5.7 **Data Protection Impact Statement**

There are no personal data implications arising from the proposals contained in this report.

5.8 **Changes to Scheme of Administration or Scheme of Delegation**

Changes are required to the Scheme of Administration and these are contained in the recommendations in this report.

6 **CONSULTATION**

6.1 The Chief Executive, the Director (Finance & Procurement), the Chief Officer Audit and Risk, the Director (People Performance & Change), and Corporate Communications have been consulted and any comments received have been incorporated into the final report.

Approved by

Nuala McKinlay

Director Corporate Governance

Author(s)

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Background Papers: Nil

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Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Jenny Wilkinson can also give information on other language translations as well as providing additional copies.

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